Navigating the School Website


A brief outline of the features on our website and instructions on how to navigate around the site.
Windsor Park Public School Website

Navigating the website


Once you have the site up why don’t you “bookmark” it or add it to your favourites.

If you are searching for the site on your mobile device once the Home Page appears you can click on Mobile Version and it will allow you to access to the site. Follow the prompts to set it up on your device.

The Home Page looks like this:

Once you are on the site there are a number of tabs across the top for you to access information from.

As the site is hosted by the Department of Education and Communities (DEC) it is automatically populated with Departmental information that relates to all NSW Public Schools so, a lot of what you read on the site will not be specifically about Windsor Park.
On the following pages is an outline of what can be found under each tab and, most importantly, where you can find the information that is about Windsor Park and that the school itself, has added to the site.

Site Outline:

Home Page:

- A photo slide show of students around our school
- A short cut tab where you can access News, Newsletters, Calendar, Gallery, Contact us and Search the site with one click
- Latest News & Features – this section is populated by the DEC and gives you current news about things going on in Public Schools. We also add news to it when we have something coming up that needs your attention or if new work has been added to the site by our staff.
  If you want to read more DEC news click on More news
- Photo Gallery – we upload as many photos as we can of events that take place at school or on excursions.
  The latest additions will show on this page but to access others click on More albums
- Calendar – this is the current month’s calendar. The dates with the green corners on them will show you the event that is scheduled for that day. As you move your cursor over the date you will get some details for the event.
  If you want more details click on More details and a full page calendar will come up. You can click on the event and any available details will be there for you to read. The calendar is printable.
- Upcoming Events – lists the next 5 events that will be taking place at our school. You can click on any of these for more details.

NB. Newsletters – this tab takes you to our old newsletters and will not take you any new Newsletters. To read the current Newsletters you need to go to the Newsletters and Notes tab
Curriculum & Activities:

- In this section you can find out how public education works and the range of learning opportunities offered for students.
- All information in this section is direct from the DEC and relates to all NSW Public Schools in general.
- The drop down menu of pages under this tab on the left hand side allows you to access information from the DEC about Curriculum, Sports & Physical activity, Arts, Academic Opportunities, Assessment & Reporting, Learning Support, Learning Extension, Scholarships & Awards and Student Leadership.

Our School:

- The front page of this section gives a DEC description of Windsor Park Public School.
- All information in this section is direct from the DEC and relates to all NSW Public Schools in general.
- The drop down menu of pages under this tab on the left hand side allows you to access information from the DEC about the Annual School Report (Windsor Park's Annual Report is available from here by clicking on the hyperlink), Enrolment, Getting Involved, Attendance & Absences, Location & Transport (this shows you a map of where the school is located and the transport alternatives for students), Going Green, Staff, Rules & Policies.
- Information specific to Windsor Park is under the Windsor Park Information Page.
Caring for Students:

- In this section you can find out how the DEC works with you to provide a safe and caring learning environment for your child and to keep you informed about support for school families.
- All information in this section is direct from the DEC and relates to all NSW Public Schools in general.
- The drop down menu of pages under this tab on the left hand side allows you to access information from the DEC about Aboriginal Student Support, Special Needs Support, Financial Assistance, Supporting Families, Student Counselling, Student Health and Student Safety.
- The Kids Matter page under this tab is specific to Windsor Park as we run Kids Matter programs in the classrooms. The Kids Matter e-newsletter is available from here by clicking the hyperlink.

School Years:

- In this section you can find out about the important highlights of your child’s learning activities year by year from Kindergarten to Year 6.
- All information in this section is direct from the DEC and relates to all NSW Public Schools in general.
- The drop down menu of pages under this tab on the left hand side allows you to access information from the DEC for each year of your child’s primary schooling.
This section contains the Current Newsletters and all notes that are sent home for activities, events, excursions etc.

This is the first screen you will see.

Click on either Subscribe or View to get emailed the Newsletters and Notes.

This is the second screen. It is quite a long page so please scroll down for the notes available in the Year and group lists.

If you haven’t subscribed to receive your Newsletters and Notes by email. Please subscribe here.
Reading and Printing Newsletters and Notes:

- All Newsletters and Notes can be read and printed from here
- Click on the Newsletter or note you want to read
- This page will appear

Click on the pdf file

This screen will appear

Click on open
Dear Parents and Carers,

It is with great pleasure that the staff and I welcome everyone back to Windsor Park Public School for the 2014 school year. I hope all our families enjoyed a safe and meaningful holiday. It is special welcome to all our new families, we look forward to working with you and your children. Also a special welcome home to Mr and Mrs Pearson following their Canadian exchange, I am sure they will have many memories to share with us.

The term began on 20th January, with our teachers participating in the first School Development Day for the year. This day focused on our 2014 Library and Numeracy targets, Student Welfare and our community connections.

As with the beginning of any school year it is always difficult to determine final class structures until our student numbers are finalised. Our student enrolment as of today is considerably less than 2013 and we have commenced with 9 mainstream classes and 3 supported classes.

We have placed all students in classes and discussed with them the possibility that changes may still be required. We hope to have this completed by early next week when our Kindergarten students have completed their Reid Start Assessments and commence their school year on Monday 3rd February.

Following the success we have had over the years in naming our classes on a theme, the staff has decided to select names of Enraptured Species for 2014. As with class names in previous years, we hope this will give our students the opportunity to gain and share valuable knowledge based on the name of the class.

Based on enrolments for 9 mainstream classes and these supported classes teachers have selected the following class names for 2014. This year we have 2 across K/1 classes.

<table>
<thead>
<tr>
<th>Kindergarten</th>
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<tbody>
<tr>
<td>Mrs McPherson</td>
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<tr>
<th>K/Year 1</th>
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<tbody>
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<td>Ms Lawton</td>
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<table>
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<tr>
<th>Stage 1</th>
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<tbody>
<tr>
<td>Ms French/Mrs Kils Y1/2</td>
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<tr>
<td>Mrs Schawbel  Y1/2</td>
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<th>Y2/3</th>
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<td>Mrs Guestlove/Mrs Passlow</td>
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<tr>
<th>Stage 2</th>
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<tbody>
<tr>
<td>Mrs Edgerton Y2/4</td>
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<tr>
<td>Mrs Edgerton Y2/4</td>
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<tr>
<th>Stage 3</th>
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Your Newsletter or note will open in pdf format and you can read it or print it from this page.
Class Activities:

- This section is populated with information about the class activities at Windsor Park.
- At present, the drop down menu of pages under this tab on the left hand side allows you to access information from Windsor Park about Homework Help and the Computer Lab.
- **This section is a work in progress and we ask for your patience as we work on expanding it.**
- **Homework Help** – this page includes links for parents with ideas for helping your children with their homework and links for the children to use to get help with their homework and to reinforce the work they may have been doing in class.
- **Computer Lab** – this page contains samples of work that have been done in the lab in computer lessons.

Support Classes:

- This section is populated with information about the Support Classes at Windsor Park.
- At present, the drop down menu of pages under this tab on the left hand side allows you to access information Mudgee Class and Parent Information.
- **This section is a work in progress and we ask for your patience as we work on expanding it.**

**Mudgee Class** – this page shows some work samples and talks about the students in Mudgee class.

**Parent Information** – this page will provide links to information and events for our Support Classes parents.